

# Operations Manager



Bradford, West Yorkshire



Circa £45,000 per annum (dependant on experience) plus bonus

[www.NSG.com](http://www.NSG.com)

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## WHO ARE WE?



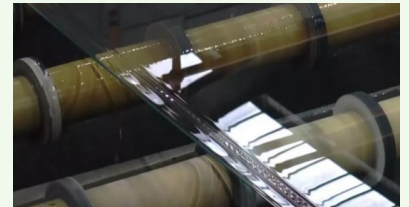
The NSG Group is a global leader in glass manufacturing in three business areas: Architectural, Automotive and Creative Technology. In the UK we manufacture and distribute float, rolled and coated glass under the Pilkington brand name.

Our mission is to be the global leader in innovative high-performance glass and glazing solutions, working safely and ethically with a vision of **Changing our Surroundings, Improving our World.**

## THE ROLE

An opportunity has arisen for an Operations Manager at Pilkington Bradford, reporting directly to the Branch Manager.

The purpose of the role is to manage and coordinate all branch operational activities, ensuring the efficient use of all resources. You will provide leadership, guidance, and effective communication to ensure that direct reports, production operatives and drivers meet operational targets and ad hoc requests in a timely and accurate manner, whilst maintaining and improving the current high Health and Safety and product quality standards at the Bradford site. The duties include:



- Responsibility for production planning, stock control and production control and for Logistics, Transport, Fleet and Warehousing.
- Working with all areas of the business to meet targets and customer requirements.
- Managing the on-site communication process so that all employees are suitably briefed and relevant and required information is passed on in a timely and concise manner.
- Managing certain aspects of HR on site including recruitment, absence management, training and development, disciplinaries etc, and working with the Branch Manager to ensure that manning and skills match the business objectives.
- Managing Maintenance & Engineering activities on site and ensuring all contractors and visitors comply with site rules and procedures.
- Establishing housekeeping to a high standard and ensure this is always maintained (5S)
- Being the key user for site Time & Attendance systems, ensuring that annual leave and absence data is monitored and accurately recorded.
- Organising training deemed necessary to ensure the smooth running of the business.
- Reviewing direct reports against agreed objectives, carrying out annual formal appraisals.

## WHAT ARE WE LOOKING FOR?

You will possess excellent knowledge of Health & Safety systems and procedures along with extensive knowledge of factory-based processes. You must be highly organised with excellent communication skills. Motivated, driven and able to use your own initiative, you will thrive when working in a fast-paced dynamic environment. You will be able to organise and prioritise workloads to meet deadlines, with the ability to identify priority issues. Experience of using SAP and Microsoft Office 365 with particular focus on Word, Excel and SharePoint is essential

## BENEFITS

- 25 days holiday plus bank holidays (rising to 27 days with service) with the option to buy up to an additional 5 holidays per year through salary sacrifice
- Bonus of up to 10% of salary - based on business targets (not guaranteed)
- Group Personal Pension Plan with up to 8% employer contribution
- Cycle to work scheme and free parking

If you believe you can take on the challenge, we very much want to hear from you! Click [Here](#) to Apply!